



Terms and Conditions for Recipient of a Michael King Writers Centre Residency

In addition to the stated terms and conditions for the residency, the writer agrees to the following terms and conditions relating specifically to the Michael King Writers Centre (MKWC):

The House

- The writer has the use of a bedroom with an ensuite bathroom along with sole use of a detached writer's studio. The kitchen, lounge, office and laundry are shared with other users.
- Check in is from 1pm on the Monday of the residency start date and *check out is required by 10am on the Monday end date of the residency.*
- A car parking space is available. The house is up a steep hill, but close to the Devonport village and public transport.
- The writer accepts that the house is occasionally used for trust related meetings. Two staff work part-time from an office in the house, but there are no live in staff.
- There is a second bedroom at the house which is used by a visiting writer.
- Residents are responsible for insurance arrangements for their own property.
- The writer agrees to keep the house secure at all times.
- The house is cleaned every week. Residents are responsible for their own cooking and laundry. The writer-in-residence agrees to keep the shared areas of the house tidy.
- All keys must be returned before departure.

Your Project

- Arrangements for the payment of the stipend will be made on arrival at the centre.
- The writer is required to provide his/her Inland Revenue Department number to the centre and the stipend will be subject to tax.
- The writer will be required to acknowledge the Michael King Writers Centre in any work published, produced or created as a result of the residency.
- The writer agrees to provide the MKWC with a signed copy of any book or publication that results directly from the work produced during the residency.

MKWC Covid-19 Response Policy

Closer to the time of a writer's residency, MKWC will send the writer a copy of their current policy to help minimise the risk of Covid-19 to residents during their stay, (which will be as per the most up to date advice and health orders from the Government/Ministry of Health).